

Constitution
Kansas State University Grain Science and Industry Graduate Student
Organization

Preamble

We, the members of the Grain Science Graduate Student Organization (GSGSO) of Kansas State University, do hereby constitute an organization subject to the following provisions.

Article I: Name

The name of the organization shall be the Grain Science Graduate Student Organization.

Article II: Purpose

Section I

Promote the exchange of knowledge of grain science topics and to act as a mechanism to provide graduate students in the Grain Science and Industry Department a common voice.

Section II

To promote social activity among members of the Organization.

Article III: Membership

Section I: General Membership

Membership in the GSGSO is open to all currently registered students, faculty, and staff. This organization will not deny membership to any person on the basis of race, age, religion, sex, physical handicap, color, marital status, national origin, language or creed.

Section II: voting Members

- A. All members of the GSGSO shall be allowed to vote.
- B. Each member shall have one vote.
- C. Members elected or appointed to an office retain voting rights.
- D. Those not in attendance will be allowed to vote by submitting an absentee ballot that specifically states in ink the motion to be voted on, how the members votes, and the printed name and signature of the member. The ballot must be submitted by the absentee voter in person to the President, Vice President or advisor prior to the vote.

Article IV: Government

Section I: Meetings

- A. The GSGSO will meet at least once a month during the school year (Fall and Spring Semesters).
- B. The agenda at the meetings will be as follows:
 - I. Roll Call
 - II. Reading of Minutes

III. Old Business

IV. New Business

V. Adjournment

Section II. Parliamentary Procedure

Parliamentary Procedure will be used by the GSGSO.

Section III. Attendance

A simple majority of members must be present to conduct business. Decisions will be made by a majority vote.

Article V: Administration

Section I: Eligibility of Officers

Only officially registered Grain Science and Industry graduate students shall be eligible to serve as elected or appointed officers.

Section II: Duties of Executive Officers

A. President:

1. To preside at all meetings of the GSGSO
2. To enforce the Constitution and By-laws.
3. To appoint Committee Chairpersons to be voted on by the GSGSO.
4. To call special meetings.
5. To fulfill any other duties usually associated with the office but not specifically mentioned in this Constitution.

B. Vice President

1. To preside in the absence of the president.
2. To assist committees and keep the president informed of their progress.
3. To serve as parliamentarian.

C. Treasurer/Secretary

1. To keep a permanent record of all minutes and committee reports of the GSGSO.
2. To keep an accurate and complete roster for all representatives able to vote.
3. To act as the communicator between the president and all members.
4. To keep an accurate record of all financial transactions of the GSGSO.
5. To present the financial balance.

Section III: Removal of officers

Any officer can be removed by a two-thirds majority vote of the GSGSO voting membership.

Article VI: Elections

Section I

- A. Elections will be held in the spring before the end of the spring semester.
- B. Upon nomination to office, each person running for office will be given time to speak prior to the vote.
- C. The advisor and secretary or other executive officer not running for office will count the votes and announce the results during the same meeting as the election.
- D. A simple majority is required to place an individual in an office position.
- E. Newly elected officers shall take office immediately after the result of the vote is made known to the body.

Article VII: Finances

Section I

The treasurer will be responsible for collection and disbursement of fund. Major expenditures are expenditures of more than \$300 and will be authorized by the membership. The president, vice president, or treasurer must authorize minor expenditures less than \$300.

Article IX: Advisor

Section I

- A. An advisor shall be a full-time faculty member or professional employee of Kansas State University Grain Science and Industry Department.
- B. An advisor can be recommended for removal from the position by a majority vote of the Executive officers.

Article X: Amendments

Section I

Any member of the GSGSO may sponsor an amendment. The amendment must be approved by two-thirds vote of the Current membership to be adopted.